



SIMPLY SYSTEMS WORK PLAN & WORK METHOD STATEMENTS ORDER FORM

TO ORDER, PRINT AND FAX THIS FORM TO US ON ☎ 07 44220042 or Call ☎ 07 49461049

Company:			
User Name:			
Password:			
First Name:		Surname:	
Phone Number:			
Email Address:			
TICK WORK METHOD STATEMENTS AND INDUSTRY HAZARDS YOU WOULD LIKE TO BE INCLUDED IN YOUR WORK PLAN FROM THE LISTS ON THE FOLLOWING PAGES			
		TOTAL COST	
Work Plan Template	\$175	\$175	
Number of Work Method Statements chosen from attached list at a cost of \$69 each. (Free for Customised Printed Manual Clients)	No. _____ @ \$69 each		
	TOTAL AMOUNT		
<p>I confirm that I have read the Disclaimer & Terms of Use included in this form and on the website www.simplysystems.com.au and agree to be bound by those terms.</p> <p>Name (print):</p> <p>Signature: _____ Date: _____</p> <p>By Cheque: Send a cheque for \$ _____ (as per Total Amount above) made payable to; Ariva Pty Ltd t/a Simply Systems, PO Box 137, Cannonvale, QLD, 4802</p> <p>Bank Details: Suncorp, Cannonvale BSB: 484 799 Account Name: Ariva Pty Ltd t/a Simply Systems Account No. 029329790</p>			



WORK METHOD STATEMENTS	TICK
Working with ladders	
Working with portable electrical equipment	
Working with specific portable electrical equipment (see list)	
Working at heights (includes use of EWP and fall arrest system)	
Manual handling	
Hot work (i.e. welding)	
Hazardous substances	
Working in noisy environments	
Working with fixed equipment & machines	
Scaffolding erection and use	
Working with small hydraulic lifting plant and forklifts	
Working in grounds and building maintenance	

SPECIFIC INDUSTRY HAZARDS

Specific Tools	
SAFETY PROCEDURES FOR:	TICK
Grinder (hand)	
Jigsaw	
Planer	
Battery tools	
Sabre saw	
Cut-off saw	
Drop saw	
Circular saw	
Masonry drill	
Hammer drill	
Nail & staple guns	
Orbital sander	
Compressor	
Dust extractor	
Render pump (plast coat)	
Cold saw	
Plasma cutter	
Cement mixer	
Heat gun	

Specific Fixed Machines	
SAFETY PROCEDURES FOR:	TICK
Bandsaw	
Grinder (pedestal/bench)	
Drill press	
Lathe	
Punch & shears (ironworker)	
Table saw	
Sliding table saw	
Compressor	
Brake press	
Power press	
Metal cutting guillotine	
Pan brake	
Milling machine	
Sheet metal/plate rolling	

Grounds Maintenance	
SAFETY PROCEDURES FOR:	TICK
Refuelling	
Vibration	
Tree trimming	
Pesticides	
Chain Saws	
Brushcutters	
Post hole diggers	
Chippers	
Wire stretcher	

Grounds Maintenance	
SAFETY PROCEDURES FOR:	TICK
Shovelling & digging	
Garden tractors	
Front end loaders	
Waste management	
Lawn mowers	
Snakes	
Spiders	

DISCLAIMER AND TERMS OF USE

ACKNOWLEDGEMENT AND ACCEPTANCE

This work plan has been written by ARIVA Pty Ltd trading as SIMPLY SYSTEMS ("ARIVA").

The terms of this disclaimer ("General Terms") apply to and form part of any agreement between ARIVA and you for the supply of the information, CD and the work plan described and provided to you and any additional information provided by ARIVA to you. Your use of the work plan and supply of information is conditional upon your acceptance and compliance with the General Terms. Your use of the work plan and information provided constitutes your agreement to be bound by the General Terms.

THE SERVICES

ARIVA makes no undertaking, a promise or guarantee to you that the Work plan or information provided by Ariva will be appropriate for you or your business.

COPYRIGHT

Exchange of information is one of the core purposes of ARIVA Pty Ltd trading as Simply Systems, however all material in the work plan (including design, text, graphics, software and layout) is protected by copyright except for the purposes allowed for under the Copyright Act 1968 and any subsequent amendments, regulations or Codes of Practice.

You may make one electronic copy and print one hard copy of any material on the CD provided with the work plan onto one computer for your own business or personal use in and an unaltered form only, keeping intact any copyright and other notices on any pages copied. You may not otherwise reproduce, modify, display, transmit, distribute the material to third parties or use it for commercial purposes without ARIVA's prior written permission.

DISCLAIMER

You agree that your use of the work plan and information provided is completely at your own risk. The work plan and information provided may contain errors, faults and inaccuracies and may not be complete and current.

The content within any part of the work plan and additional information is provided on the terms and understanding that it is general in nature and may not be comprehensive enough for your business. ARIVA makes no representation or warranty about the accuracy or suitability of information or links provided in the work plan.

The information contained in the work plan or additional information provided does not constitute legal or professional advice. You should not rely solely on the contents of the work plan or any additional information provided but you should also obtain advice from a qualified person or legal adviser for advice on specific issues or procedures relevant to you or your business.

Although the work plan and information provided may assist you to manage your business, ARIVA and any of its officers, employees and agents accept no responsibility for any loss or damage however caused (including through negligence) directly or indirectly as a result of or through any actions taken on the basis of the information provided in the work plan or additional to the work plan, nor for any error or omission in any of the content. ARIVA is not liable for any damage to or loss of any programmes, data or other information on your computer nor responsible for any recovery and reinstallation of system and application software and user data as a result of using the CD provided with the work plan.

To the extent permitted by law, any condition or warranty that would otherwise be implied into these terms and conditions is excluded or, to the extent that liability cannot be excluded by law, liability is limited to the amount of the work plan fee or such lesser amount as is possible under the law.

If any of these terms and conditions (or part of them) is held to be invalid or unenforceable, these terms and conditions will remain in full force, apart from the term or condition or part of it that is held to be invalid or unenforceable which will be deleted to the minimum extent necessary for these terms and conditions to be valid and enforceable.

QUEENSLAND CONTENT ONLY

The information, procedures, templates and links in the work plan and provided in addition to the work plan are based on Queensland Laws, Regulations and Codes of Practice only and may not be correct, appropriate or applicable for use by you or your business or for use in any other location other than Queensland.

The information contained in the work plan and provided in addition to the work plan is general information only and does not constitute legal or professional advice. ARIVA is not qualified to provide legal advice.

Users of the work plan should also obtain advice from a qualified person or legal adviser for advice on specific issues or procedures relevant to the area in which their business is situated.

TERMINATION OF MEMBERSHIP

If you breach the General Terms, ARIVA may:

- (a) refuse to supply the Services to you;
- (b) suspend or terminate your access to the website and the Services or parts of it;
- and
- (c) take whatever action it considers appropriate to recover any direct, indirect or consequential loss, damage or expenses that ARIVA has incurred or suffered as a result of your breach.

GENERAL

These terms and conditions are governed by the laws in force in Queensland, Australia. By ordering the Work plan or obtaining further information for ARIVA you agree to submit to the non-exclusive jurisdiction of the courts of Queensland.

These terms and conditions constitute the entire agreement between you and ARIVA. Any prior arrangements, agreements, representations or undertakings are superseded.

Any failure by ARIVA to enforce any of these terms and conditions or any forbearance, delay or indulgence granted by ARIVA to you shall not be construed as a waiver of ARIVA's rights under these terms and conditions.

ARIVA may assign or subcontract these terms and conditions and any of its rights and obligations under these terms and conditions to a third party. You may not assign your rights or obligations under these terms and conditions except with the prior written consent of ARIVA.